



2012

SWAP MEET INFORMATION-RULES AND APPLICATION

The Swap Meet is for garage sellers, groups, organizations, fundraisers, Churches and schools. Practically anyone, any product can come in. But it must be approved !

Dates: Saturdays:

June 2 July 7 August 4 Sept 1 October 6

Shopping time: 9:00am – 3:00pm

Set-Up time: 7:30am – 8:30 am

Take down time: 3:15pm – 4:30pm

All vendors must read and sign this form and return the bottom portion to the management.

• **ALL VENDORS MUST STAY UNTIL CLOSING AT 3:00PM**

1. No food selling. There is no electricity. No generators. No loud hawking of goods.
2. No ringing any bell or blow any horn or operate any music during the open market hours.
3. Vendors are responsible for collecting and reporting sales tax.
4. Vendors' booths, tables, signs and canopies shall not be a hazard to the public or to other vendors.
5. All canopies or booth coverings are required to be fireproof.
6. Canopies must be sufficiently weighted from the moment they are erected. As soon as the weights are removed, the canopy must be taken down immediately.
7. Canopies must have sufficient weight to keep them in place during any weather conditions. Canopies without weights on each corner will not be allowed to set-up. If you forget your canopy weights you will be asked to take down your canopy. No staking canopies to the ground
8. **If an accident occurs due to your canopy moving, you will assume all financial responsibility for paying any and all of the insurance deductible AND ANY DAMAGE TO OTHER BOOTHS AND THEIR PRODUCTS.**
9. The Market operates rain or shine. You must be committed to operate for the duration of the market day. Always be prepared for rain.
10. Bring plenty of change. The Manager will not have the funds to make change.

11. No political printed matter or petitions can be distributed.
12. No person shall, to the danger of any person, light a fire in any part of the market. No burning of candles or incense.
13. No person shall, keep, store or sell any gunpowder, fireworks, ammunition or weapons on the market premises.
14. Vendors are responsible for keeping their space clean and attractive during market hours and must clean up their space after the market closes, including sweeping up any debris and removing trash.
15. Vendors whose products generate waste (samples, food vendors) must provide a trash receptacle at their booth for customers to use. All trash must be placed in the correct recyclable dumpster, not in the market cans.
16. There is no smoking in or around canopies.
17. Vendors are expected to behave courteously to customers, other vendors and market staff.
18. Vendors are not to publicly disparage other vendors or products.
19. Booth set-up is not permitted before 7:00am and vendors are not allowed to begin disassembling booths before 3:00pm. All vendors must be out by 4:30pm.
20. **ALL VEHICLES MUST BE OUT AND STAY OUT OF THE MARKET BY 8:30AM, NO EXCEPTIONS.**
21. No vendor is allowed to display their good outside of their assigned space.
22. Late arriving vendors (after 8:15am) must park their vehicle outside the market area and carry their supplies to their booth. Arrivals after 8:00am will not be guaranteed a space.
23. All vehicles must be parked outside of roped off area.

ENFORCEMENT AND DISPUTES

All rules of the market are enforced by the market manager or the onsite designee.

Complaints or problems should be directed to the market manager in a manner that is not disruptive to the market. Vendors will be asked to put serious complaints in writing. Matters will be discussed at the next Board meeting.

If a vendor does not comply with the market rules, the manager or a designee may take action deemed appropriate, including assessing fines or barring the vendor from selling at the market for that day and/or any future market days.

The market manager's decision is binding until the Board rules on the appeal.

A vendor may appeal any decision of the market concerning violation of these rules. An appeal must be presented in writing to the Board of the Federal Way Farmers Market. A decision by the Board shall constitute a final decision of any appeal.

Federal Way Farmers Market
P.O. Box 24795
Federal Way, WA 98093
253-261-8157

Federal Way Farmers Market 2012 Swap Meet

Check Dates:

Saturdays: June 2 July 7 August 4 September 1 October 6

Mail or turn in this page to the Market information booth

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- **Pay in advance \$25.00 to Federal Way Farmers Market.**
 - Spaces are limited. Send in payment as soon as possible to get a spot.
 - Spaces are given out on a "first come first served". Manager can limit amount of same product
 - Payment can be made at the information booth during the Saturday market, or through mail.
 - All spaces are 10x10
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I have read the 2012 Rules and Regulations for the 2012 Swap Meet:

NAME _____ BUSINESS NAME _____
print

Address _____ City _____ Zip _____

Phone _____

Signature

Date

What items will you be selling? _____

Put me on mail list for next years swap meet: YES NO

Send this form along with payment of \$25.00
For each day to:

Federal Way Farmers Market
PO Box 24795
Federal Way, WA 98093